

Atlin Rod & Gun Club Society

Revised Dec. 2021

SHOOTING RANGES RULES OPERATIONS MANUAL

OBJECTIVES

To promote all shooting sports as a valuable outdoor recreational activity.

SHOOTING RANGE FACILITIES

The Atlin Rod & Gun Club (ARGC) has Handgun, Rifle, Trap&Skeet shooting range facilities, all of which are of superb quality. Each of these shooting sports has its own safety rules and standards, which are necessary for the safe and efficient operation of the shooting ranges. It is extremely important that all members using these facilities not only read these safety rules, which are posted at each shooting range, but ensure that they are followed. Members are also responsible for ensuring that their guests also follow the safety rules.

HOURS OF OPERATION

The ARGC shooting range facilities are open for use as follows:

- TRAP & SKEET RANGE– As scheduled for the season. (supervised shooting only)
- 100/200 YARD RIFLE RANGE – As scheduled for the season: ► **8am to 8pm**
- HANDGUN RANGE – As scheduled for the season: ► **8am to 8pm**

SHOOTING RANGES GATE PROCEDURE

The process for the operation of the ENTRANCE gates to the shooting ranges is as follows:

A. TO USE THE SHOOTING RANGES

1. Open main range entrance gate and leave in open position.
2. Flip sign down to show “SHOOTING RANGE – IN USE – CAUTION”

B. WHEN LEAVING SHOOTING RANGE

1. If you are the last one out of your range area (ensure you check that no one else is still there), then close and lock the entrance gate for that range area, and flip the sign back up to show “SHOOTING RANGE – NOT IN USE”
2. If you are the last one leaving the entire property, please close and lock the MAIN gate.

C. OTHER

1. If entering range areas for non-shooting activities (i.e. work etc.), open locked gate and leave in open position. It is not necessary to flip down the sign “SHOOTING RANGE IN USE CAUTION” if no shooting activities are in process or planned. Close and lock gate if last one to leave.

First Aid Kit and trauma bandages are located in the Kitchen area of the Clubhouse.

SHOOTING RANGE SAFETY STANDARDS and RULES GENERAL STANDARDS AND PROFICIENCY RECORDS

Special note for new members: All new members planning on using these shooting facilities are required to complete an official Orientation Tour of the ARGC ranges and acknowledge having read and agreed to abide by the Range Operating Manual. These orientations will happen on specific days during the year, and once completed the new member will be required to sign the acknowledgement form (at the back of this manual).

RANGE OFFICER: During any shooting activity, one person shall be designated as Range Officer (RO) and shall be responsible for the safe conduct of the activity, ensuring that all range rules are followed. This person must be a member of ARGC and should be licensed to possess the classes of firearms being used for the activity, and should have some experience in the activity.

MEMBERSHIP CARDS: All ARGC members must carry their ARGC Membership cards while on ARGC property. Members may ask to see the cards of anyone not displaying them.

BUDDY SYSTEM: ARGC supports and recommends that two (adult) persons be present when shooting.

NO SMOKING: Members and Guests are not allowed to smoke or vaping in any of the club's buildings or range structures on ARGC property.

INFRACTIONS: Members should report any infractions of the rules to the ARGC Board of Directors. Violations of Range Operation Rules are serious, and can cause the Ranges to be shut down by the Chief Firearms Office. It is in the best interest of all members of ARGC to ensure that all users comply fully with the Range Rules.

DIRECT AND IMMEDIATE SUPERVISION IN THE USE OF FIREARMS:

Physically present and in close contact with the shooter to respond or react quickly to a potential safety issue or problem. This also means that the shooter and supervisor will have only one firearm on the firing line at a time. This type of supervision is mandatory for any shooter who do not have a PAL or RPAL for the class of firearm being used, and for shooter who are not deemed minimally proficient by the host or RO.

Persons under the age of 16 must be supervised by a guardian at all times while on club property.

RANGE RENTALS: Agencies renting the facilities for training purposes must submit their course of fire plan for approval.

PARKING: Vehicles are permitted in the parking lot only. Other than for shooting range maintenance no motor vehicle shall be on any of the firing ranges.

GUESTS: All members must ensure that any guest they bring to the ranges are not prohibited from possessing firearms and make sure the guest is aware of all the safety rules and commands that are posted.

ARGC Individual Sign-In Procedure:

1. All shooters must sign in every time they shoot on any of the ranges be it Handgun, Rifle or Trap & Skeet Range. Logbooks are kept at each Range for this purpose. Using more than one Range on a given day you must sign in at each Range, you use.
2. ARGC Members will record the Date, Time, Name and Signature. Guest of a Member will enter his Name and Signature.

SAFETY STANDARDS

For Trap & Skeet, Rifle and Handgun Ranges:

1. All shooters and observers must wear eye and hearing protection while shooting is in progress.
2. Persons under the age of 16 must be supervised by a guardian at all times while on club property.
3. No alcoholic beverages or anyone under the influence of intoxicants will be allowed on ARGC property.
4. Billboard type red warning signs indicating "SHOOTING RANGE – NOT IN USE" are installed at the shooter/spectator POINT OF ENTRY to the Handgun, Rifle and Trap/Skeet Ranges. The billboard must be changed to show "SHOOTING RANGE – IN USE CAUTION" whenever anyone is shooting in the area.
5. Red flags/signs are located at each shooting range to indicate when each is in use or safe. The red flag/sign must be raised before any shooting commences and lowered when shooting is finished and the range is vacated.

6. The safety rules of each of the shooting ranges are clearly posted at each of the shooting ranges as well as on the club bulletin board. Each new member of the ARGC is instructed to read a copy of the Shooting Ranges Operation Manual which is posted at the ranges and in the Club House. The new member is also advised to print a copy and keep it on file for future use. If he cannot do this a copy will be provided. The Range Officer for each shooting discipline shall ensure that first-time shooters are informed of all safety rules in effect before the appropriate range use.

7. When the Trap & Skeet Range is in operation, Rifle Range must be closed, a sign located at the entrance to the range must be displayed so everyone entering the facility can see. It reads "RIFLE RANGE – CLOSED – TRAP & SKEET RANGE - IN USE". The access door to the firing line in the club house must be locked and the Range Officer must verify that no unauthorized people are in the areas beyond that point. When Trap & Skeet shooters are finished, they must remove the sign and unlock access door to the firing line upon leaving the area.

8. When the Rifle Range is in operation, Trap/Skeet Range must be closed, a sign located at the entrance to the range must be displayed so everyone entering the facility can see. It reads "TRAP & SKEET RANGE – CLOSED – RIFLE RANGE IN USE". When Rifle shooters are finished, the sign must be removed upon leaving the area.

9. Members are responsible for their guests' compliance with safety rules and regulations.

10. Direct and immediate supervision by an appropriately licensed person is mandatory for any shooter not licensed for the class of firearm being used.

11. No personal clay throwers are allowed on ARGC property

12. The Owner/Shooter is responsible that their firearm is in safe working/shooting condition. This applies to any firearm regardless if it is modern or antique and pertains to handguns, shotguns, rifles.

The perimeter of the ARGC shooting range has been posted as a DANGER FIRING RANGE BOUNDARY KEEP OUT area.

Safety is a must and violators are subject to the loss of their shooting privileges.

TRAP & SKEET RANGE SAFETY RULES

When the Rifle Range is in operation, Trap & Skeet Range is closed!

1. These ranges may only be used when the appropriate ARGC Range Supervisor is present to open, run and supervise the facility.

2. All shotguns must be transported to the trap and skeet ranges, unloaded, actions open and with caution as to safe muzzle direction.

3. All shotguns, while not being used on the firing line, stand or station, must be placed in the shotgun rack provided, unloaded and with actions open in the case of self-loaders or pump actions, or must be immediately opened upon removal from the rack in the case of break-action firearms.

4. The appropriate "Red Flag" must be in the RAISED position while the range is in use.

5. No spectators are allowed on the Trap/Skeet Field, they must stay a minimum of 10 m. behind the rear of the shooting stations.

6. It is mandatory for all shooters and close by observers to wear eye and ear protection while shooting is in progress.

7. **TRAP** – Ammunition: Only **TARGET LOADS** with lead shot size # 7 1/2, 8 and 9 or steel shot size #7 and velocity not higher than 396m/s (1300fps) be permitted.

Load one shell at a time. DO NOT load gun while walking from station 5 to station 1. Pump & semi auto actions must be open and empty at all times until it is your turn to shoot. DO NOT load your gun until you are on the shooting station. Guns shall be unloaded anytime when someone must go downrange to check a trap or is downrange for any reason.

8. **SKEET** – Ammunition: Only **TARGET LOADS** with lead shot size #8 and 9 or steel shot size #7 and velocity not higher than 396m/s (1300fps) be permitted.

Load one shell for singles and two shells for doubles. Never load more than two shells at a time. Shotgun actions must be open and empty at all times until it is your turn to shoot. DO NOT load your gun until you are on the shooting station.

9. Shooters must assume a shooting position with the shotgun mounted to the shoulder area prior to discharge of the shotgun. Shooters may call for the target with a dismounted gun, for example, low gun or international style shooting, however, prior to firing, the shotgun must be in position as stated above. Hip shooting, over-the-head, behind-the back, or any other “trick” shooting style is not allowed during league shooting events.

10. No personal clay throwers are allowed on ARGC property.

11. All shotguns must be carried with actions open and loaded only when shooter is in the designated stand or station and it is his/her turn to shoot. Always maintain safe muzzle direction when moving from one shooting station to another.

10. If problems are encountered, shotguns should be unloaded and action left open before shooters move from muzzle down-range position.

12. The raised “Yellow Flag” indicates that a person or persons are in the Trap House. All shooters on the line shall have their firearms unloaded and actions open and maintain safe muzzle direction until the Trap House is vacated and the “Yellow Flag” is lowered.

13. In Trap and Skeet, the Range Officer will advise an “ALL CLEAR” at the end of each round. Empty shot shell hulls should only be picked up after the “ALL CLEAR” command is given.

14. Trap and Skeet Ranges cannot be used at the same time, and this will be reflected in the schedule.

15. There shall be at least one person (Range Officer) in charge during the use of these ranges. The duties of this person shall be:

Range Opening:

- Ensure that the Range Area is safe prior to shooting
- Raise the appropriate Flag
- Ensure that the sign “TRAP/SKEET RANGE IN USE CAUTION” is in place
- Ensure door to Rifle Range firing line is locked and the sign “RIFLE RANGE CLOSED TRAP/SKEET RANGE IN USE” is in place
- Open the traps and check them for proper operation and targets
- Have each member and guest sign the Log book
- Ensure that any new shooters are assigned a direct and immediate supervisor
- Advise shooters of posted Safety Rules
- Load and operate trap machines or assign a competent designate
- Designate a scorekeeper and target puller
- Collect range fees

Range Closing:

- Load the traps and release the springs
- Lower the Red Flag
- Close up the trap/skeet buildings
- Lock up
- Remove the "RANGE IN USE – CAUTION" sign
- Rifle Range unlock the door to the firing line and remove the sign "RIFLE RANGE CLOSED TRAP/SKEET RANGE IN USE"
- Clean up shooting area or have shooters do it

Rifle Range Safety Rules

When the Trap & Skeet Range is in operation, Rifle Range is closed

This range is not authorized for the use of handguns

1. All firearms must be transported to the firing line unloaded, encased or with the actions opened
2. Safe muzzle control must be observed at all times. Firearms must not be aimed at a point higher than 1 meter below the top of the bullet catch (backstop). All shooting must be directed downrange towards the primary backstop. No shooting into or toward side berms. No cross range shooting.
3. The Red Range sign must be displayed on the Range Door by the first shooter to arrive, to indicate that range is Active, and taken down when the last shooter leaves.
4. All shooters must, upon arrival, sign in to the log book on the range being used.
5. All Guests and first-time shooters on the Range must be advised of the Range Safety Rules, and be under "DIRECT AND IMMEDIATE SUPERVISION" if not licensed.
6. The Green Flag must be displayed at the Range Door to the range whenever there is a Cease-Fire condition and the range is inactive (safe to go downrange). No one is to go down range without the Green Flag being displayed.
7. Firearms MUST not be handled or loaded, and no one may be at the firing line, while targets are being placed or the range is otherwise under a Green sign (CEASE FIRE) condition.
8. Only paper targets are to be used on the rifle range, mounted on backers between the support rails.
9. Targets must NOT be placed on top of berms. Targets MUST be placed in front of berms. Targets must NOT be placed on top of target frames.
10. If more than one shooter is present, one must be appointed as RANGE OFFICER. If you are the Range Officer and you are leaving the range, you must ensure that another member assumes the role of Range Officer.
11. All firearm safety rules be observed.
12. All shooters and observers must wear eye and hearing protection while shooting is in progress.
14. Please clean up brass and targets when finished. Barrels and pails are provided for your use.
15. Rifles may only be fired from the shooting benches and must be fired with the rifle supported and the barrel projecting underneath the main bullet catch. You must be seated at Benches #1-4. Under no circumstances may you allow the rifle to be aimed higher than one meter below the top of the main bullet catch.
16. This range is approved for all rifle cartridges contained in the template groups .22 Long Rifle, .223 Remington, .308 Winchester and .338 Lapua Magnum.
17. Only magazines which are legal for that firearm may be used and a maximum of 10 rounds only may be loaded.

18. When finished please clean up hulls and targets as barrels and pails are provided for your use.
19. There shall be at least one person (Range Officer) in charge during the use of the range. The duties of this person shall be:

Range Opening:

- Ensure that the Range Area is safe prior to shooting
- Raise the appropriate Red Flag
- Ensure that the sign "RIFLE RANGE IN USE CAUTION" is in place
- Place sign "TRAP & SKEET RANGE – CLOSED – RIFLE RANGE IN USE -" at the entrance to the Trap/Skeet Range
- Have each member and guest sign the Log book
- Ensure that any new shooters are assigned a direct and immediate supervisor
- Ensure shooters observe of posted Safety Rules

Range Closing:

- Lower the Red Flag
- Remove the "RANGE IN USE CAUTION" sign
- Trap/Skeet Range remove the sign "TRAP/SKEET RANGE – CLOSED – RIFLE RANGE IN USE"
- Clean up shooting area or have shooters do it
- Close up the buildings

Handgun Range Safety Rules

Rim fire and centre fire rifles are not authorized on this range.

1. All restricted and prohibited firearms that are legally allowed to be used at the ARGC Handgun Range must be legally transported to and from the range.
2. Each member or guest must sign in on arrival at the Handgun Range.
3. Do not approach the shooting area without eye and hearing protection if shooting is in progress.
4. All firearms are to be uncased safely, muzzles pointed in a safe direction, PROVE each firearm safe when firearm leaves or comes into your control and place on bench with action open.
5. Safe muzzle control must be observed at all times. Firearms must not be aimed at a point higher than 1 meter below the top of the bullet catch (backstop). All shooting must be directed downrange towards the primary backstop. No shooting into or toward side berms. No cross range shooting.
Note that muzzle control includes NO high muzzles while on the firing line. Keep the muzzle below the top of the target frames, bring your gun up to the target, do not roll your firearm upward in your hand.
6. Shooting disciplines shall conform to the appropriate safety regulations regarding the use of holstered handguns. The firing line shall be defined, depending on the discipline to be fired. The range must be shared between disciplines on an alternating basis should there be a conflict between members wishing to shoot at either distance.
7. Request permission from the Range Officer to approach the firing line. If you are the Range Officer and you are leaving the range, you must ensure that another member assumes the role of Range Officer.
8. All firearms placed on the firing line bench MUST be unloaded and have actions opened. An allowed exception is Cowboy Action Shooting where firearms may be staged on a table or bench when loaded and remains in the immediate care and control of the shooter.

9. All guests must be advised of the SAFETY rules and range commands by the member and/or Range Officer. A guest must be supervised by an ARGC member licensed for the class of firearm being used, on a "direct and immediate supervision" basis, unless the guest holds an appropriate PAL/RPAL and the hosting member and/or the Range Officer is satisfied as to the guest's level of competence.
10. When the range is active. Be sure no one is down range. The red "range active" flag must be raised immediately upon the first member entering the range and must be lowered by the last person leaving and locking the range.
11. Do not approach the firing line or handle firearms when shooters are down range or a CEASE FIRE has been called. You must stay behind the Line.
12. Only load your firearm on the LOAD command by the Range Officer, or at a supervised Loading Table in the case of Cowboy Action Shooting.
13. Only magazines which are legal for that firearm may be used and a maximum of 10 rounds only may be loaded. *REMEMBER IT IS YOUR RESPONSIBILITY TO BE LEGALLY COMPLIANT WITH ALL REGULATIONS ON EQUIPMENT USED BY YOURSELF AT THE RANGE.*
14. Clean up the Range, including brass and take down the Red flag if you are the last person leaving.
15. Only paper targets mounted on the target holders between the support rails are permitted on the range. The only exceptions are steel targets used in sanctioned Cowboy Action & IDPA Shooting with a minimum distance to target of 10 metres.
16. This range is approved for all handgun cartridges contained in the template groups .22 Long Rifle , 9mm Parabellum and .357 S&W Magnum.

Declaration of Range Rules

I, _____,

ARGC Member # _____

I declare that I have received, read, and understand the Atlin Rod & Gun Club Society Shooting Ranges Operations Manual and will abide by the procedures and rules contained therein.

Signature: _____

Date: _____

Please fill out, sign, date and return this form immediately to:

Atlin Rod & Gun Club Society
Box 82
Atlin, BC
V0W1A0

EMERGENCY ASSISTANCE

If emergency care is required for any type of shooting trauma please use the following script when **calling** **1 800 461-9911**

Health Centre Atlin **1 250 651-7677**

**THERE HAS BEEN AN ACCIDENT AT THE ATLIN ROD AND GUN CLUB IN ATLIN.
EVERYTHING IS SAFE AND SECURE AT THIS TIME.**

The address is:

- **Surprise Lake Road Lot 510, Atlin BC**
- **GPS coordinates: 59.595175 N - 133.626613 W**

Please send an ambulance as soon as possible.

**I CAN SEE BLEEDING COMING FROM THE INJURED PERSONS "LEG"....."ARM".....
"CHEST" ETC. It looks like a PENETRATING TRAUMA INJURY. He/she is
presently: CONSCIOUS / UNCONSCIOUS and we are attempting to administer first aid.**

My phone # is XXX-XXX-XXXX if you need more information.

Keep it short and simple. Try not to use the words "gun" or "shot". The use of such words will probably trigger a POLICE response instead of an AMBULANCE response. The police will block off the area until they can identify everything as being "safe & secure". This will delay the ambulance response time and possibly result in the death of the victim. If you are asked for specific details of the accident you can respond with **"I JUST DON'T KNOW EXACTLY WHAT HAPPENED AT THIS TIME. I SHOULD KNOW MORE BY THE TIME THE AMBULANCE ARRIVES."**

Please assign someone to ensure that all firearms are unloaded and safely secured.

Please assign someone to wait by the roadway for the ambulance. If no one is available to direct the ambulance, the location of the accident should be given to the dispatcher.